

## **Notelinks**

*Affordable web sites*

### **What is “hCard”?**

It is a method for displaying contacts on a web page in such a way that they can be easily imported into the address book of an email client such as Microsoft Outlook or Yahoo! Mail. From the current page, you can import the following::

NoteLinks  
PO Box 14803  
Lenexa, KS 66285-4803  
webs @ notelinks.com  
www.notelinks.com

#### **To import:**

1. Click on the company name and/or address.

#### **Microsoft Outlook:**

2. When asked whether you want to open or save the file, choose **Open**.
3. When the Contact page opens, choose **Save and Close**.

#### **Yahoo! Mail:**

2. When asked whether you want to open or save the file, choose **Save**.
3. Save the **NoteLinks.vcf** file to **My Documents**.
4. Open Yahoo! Mail and select the **Contacts** tab.
5. Select **Import/Export**.
6. Under Step 1 select **vCard (.VCF file)**.
7. Skip step 2.
8. Under Step 3 use **Browse** to locate the **NoteLinks.vcf** file in **My Documents**.
9. Under Step 4 press the **Import Now** button.